

聖 峪 華 協 中 文 學 校  
SFVCCA CHINESE LANGUAGE PROGRAM

**Regulations For Foreign Language Credit**

According to California State Educational Board Policy, a student may receive credits for foreign language instruction received in a private school providing (a) a minimum of 120 hours of foreign language classes is instructed in a calendar year from which a unit of 10 credits may be granted, and (b) a maximum of 4 units (40 credits) is permitted for instruction in a private school. In response to the stringent requirements set out by the Los Angeles Unified School District regarding the foreign language credit, we urge all students who enroll the Credit Language Class follow the regulations described below:

1. Students who decide to apply for Foreign Language Credit must
  - (a) Obtain the form "APPLICATION AND AUTHORIZATION FOR FOREIGN LANGUAGE CREDIT" from the office of Chinese Language Program at the beginning of a new calendar year (Fall Semester).
  - (b) Fill out "Part I" of the form.
  - (c) Obtain signature from student counselor at your school and return the signed form to Chinese Language Program office before the announced cutoff date.
2. Students enroll the Credit Language Class must attend 120 hours of instructional time in a calendar year and receive a passing grade in order for him or her to earn the Foreign Language credit. The credits for the same language class can only be granted once (i. e., 10 credits) during his or her enrollment in Chinese Language Program.
3. The Chinese Culture lesson is an integral part of the Credit Language Class program.
4. The student must arrive the classroom by 8: 30 AM to attend the Chinese Culture lesson. **If a student is tardy for more than 15 minutes, he or she is deemed absent for that class period. Absence without proper excuse that exceeds specified hours in a semester (3 hours of culture class or 9 hours of language class) will result in the denial of Foreign Language credits.**
5. Parents or Guardians should promptly notify the teacher when the absence is due to sickness or other causes like SAT or AP test. The absent student should turn in the assigned homework in the following week. For those extracurricular activities that require extended absence of a specific period, an official proof needs to be submitted by the parent.
6. A student may be denied for class credits if his or her total absent time exceeds 5 days or 20 class sessions in a semester.
7. Chinese School location: **Granada Hills High School  
Zelzah Ave at San Jose St., Granada Hills, CA  
(818) 216-8198 (during school hours)  
www.sfvcca.org**